



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Peter S. Cunningham, *Chair*
Rebecca H. Pine, *Vice Chair*
Nicholas J. Degaitas, Jr., *Clerk*
John F. Reilly, *Member*
Matthew F. Pisani, *Member*

Town Manager
Mark W. Haddad

SELECT BOARD MEETING
MONDAY, JUNE 29, 2026
AGENDA
SELECT BOARD MEETING ROOM
2nd FLOOR
GROTON TOWN HALL

- 6:00 P.M. Announcements and Review Agenda for the Public
- 6:05 P.M. Public Comment Period
- I. 6:06 P.M Town Manager's Report
1. Consider Ratifying the Town Manager's Appointment of Dan Stoneking as Water Superintendent
 2. Consider Ratifying the Town Manager's Appointment of Sonya Batalha as Assistant Assessor
 3. Deputy Police Chief Rachael Mead – Update from Police Camera Working Group
 4. Update/Proposal from Town Manager on Veteran's Service Officer
 5. Update on Select Board Meeting Schedule through the Labor Day
- II. 6:10 P.M. Items for Select Board Consideration and Action
1. Consider appointing an Individual to Serve on the Board of Registrars
 2. Review/Update Select Board Liaison Assignments
 3. Start Process to Create Fiscal Year 2027 Annual Goals
- III. 6:15 P.M. In Joint Session with the Sewer Commission - Interview and Consider Appointing an Individual to the Sewer Commission Until the 2027 Annual Election
- IV. 6:30 P.M. Review and Interview Interested Applicants for Appointment to the Community Preservation Committee

OTHER BUSINESS -

ON-GOING ISSUES – Review and Informational Purposes – Brief Comments - Items May or May Not Be Discussed

- A. PFAS Issue
- B. UMass Satellite Emergency Facility
- C. Fire Department Staffing
- D. West Groton Dam Removal
- E. Main Street Study
- F. Flock Cameras

SELECT BOARD LIAISON REPORTS

V. Minutes: Regularly Scheduled Meeting of June 15, 2026

ADJOURNMENT

Notes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.



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Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Agenda Update/Report*

Date: *June 29, 2026*

TOWN MANAGER'S REPORT

In addition to the Town Manager's Report, Items for Select Board Consideration and Action and a review of the On-going Issues List, there are two items scheduled on Monday's Agenda. First, the Select Board will be meeting in joint session with the Sewer Commission to interview and consider appointing an individual to fill a vacancy on the Sewer Commission until the 2027 Annual Town Election. Pursuant to the Board's policy, we advertised the position, however, as of the writing of this Report, we have not received any applicants. Kara will forward any applicants to you under separate cover while I'm away on vacation. Second, I have scheduled time on the Agenda for the Board to interview applicants to fill the At-Large Seat on the Community Preservation Committee. As of the writing of this Report, we have received one applicant. Anna Eliot has submitted an interest form. If we receive additional applicants, Kara will forward them under separate cover. We have also invited the Community Preservation Committee to the meeting, as they had requested the ability to participate and weigh in on the Board's appointment.

1. I am pleased to Report that we have concluded our search for a Water Superintendent. Working with the Water Department and Water Commission, I have appointed Dan Stoneking of Billerica to the position. I have enclosed a copy of Mr. Stoneking's Resume to this Report for your review. We are excited to bring Mr. Stoneking on board. I would respectfully request that the Select Board consider ratifying this appointment at Monday's meeting.
2. I am also pleased to Report that we have concluded our search for an Assistant Assessor. We received 55 applications for the position. I formed an interview committee consisting of me, Tammi Mickel, Melisa Doig and Kara Cruikshank. We interviewed five of the applicants and based on this, I have decided to appoint Sonya Batalha of West Groton as Assistant Assessor. She is going to be a fine addition to our Finance Staff. I would respectfully request that the Board consider ratifying this appointment at Monday's meeting.
3. I have invited Deputy Police Chief Rachael Mead to Monday's meeting to update the Board on the work of the Police Camera Working Group. Enclosed with this Report is some information Deputy Chief Mead has put together for your review and information to assist with the discussion.

Select Board
Weekly Agenda Update/Report
June 29, 2026
page two

4. I have set aside time on the Agenda for me to update the Board on addressing the Veteran Service Officer vacancy. As of the writing of this Report, I do not have a specific update, but I hope to have more information for the Board at the meeting. I do appreciate the Board's patience as I work to find a permanent solution/individual to serve in this role.

5. Please see the update to the Meeting Schedule that will take the Board through Labor Day:

Monday, July 6, 2026 -	No Meeting
Monday, July 13, 2026 -	Regularly Scheduled Meeting (Line Item Transfers) (Call for the 2026 Fall Town Meeting)
Monday, July 20, 2026 -	No Meeting
Monday, July 27, 2026 -	Regularly Scheduled Meeting
Monday, August 3, 2026 -	No Meeting (Kara Vacation)
Monday, August 10, 2026 -	No Meeting (Mark Vacation)
Monday, August 17, 2026 -	Regularly Scheduled Meeting
Monday, August 24, 2026 -	No Meeting
Monday, August 31, 2026 -	Regularly Scheduled Meeting
Monday, September 7, 2026 -	No Meeting (Labor Day Holiday)
Monday, September 14, 2026 -	Regularly Scheduled Meeting

ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION

1. The Town Clerk is in the process of notifying the two major Town Committees about making an appointment to the Board of Registrars. Jane Fry's term is up this year. Kara will send out the information relative to this appointment under separate cover.
2. Enclosed with this Report are last year's Liaison Assignments. I would like to take some time at Monday's meeting updating these Assignments for the ensuing year.
3. It is that time of year for the Board and Town Manager to establish goals for the ensuing year. It has been the Board's practice over the last several years to have each member put together two or three goals they would like to see accomplished over the next year and provide them to me. I then take the proposed goals and put them in a form for Board review and approval. I would ask the Board to start this process and provide me with proposed goals by July 8, 2026. I will then put the proposed goals into a form for Board review and approval at your June 13, 2026 Meeting.

MWH/rjb
enclosure

Mark Haddad

From: Town of Groton <mchiasson@grotonma.gov>
Sent: Wednesday, June 17, 2026 7:06 PM
To: Select Board
Subject: New Committee Interest Form Entry

Name

Anna Eliot

Phone Number

9784480100

Email

annaeliot@verizon.net

What Committee are you Joining?

CPC

Please give us a brief explanation of why you are interested.

Having served on the committee and initiated projects with the encouragement of CPC members, I want to continue my service to the town. I have a commitment to affordable housing as well as Historical preservation. I am considering not running again as a Park commission.

March 25, 2026

Human Resources Director
Town of Groton
173 Main Street
Groton, MA 01450

Dear Human Resources Director,

I am writing to express my interest in the Water Superintendent position with the Town of Groton, as advertised. With over a decade of progressive experience in water and sewer operations, including supervisory roles managing teams, ensuring regulatory compliance, and overseeing infrastructure projects, my background aligns closely with the responsibilities outlined, particularly in directing municipal water facilities, budgeting, and maintaining adherence to federal and state drinking water regulations.

In my most recent role as Water & Sewer Operations Manager for the Town of Winchester, I directly and indirectly managed a team of 17 employees while overseeing the town's water distribution operations and treatment plant. This included assigning tasks, providing training, evaluating performance, and enforcing safety protocols such as confined space entry, trench shoring, and PPE usage. I collaborated on capital plans, budgets, and infrastructure needs; managed emergency response plans; and ensured compliance with DEP and EPA standards. I also oversaw metering, billing, and began a town-wide meter replacement program.

Previously, as Superintendent of Water and Sewer for the City of Medford, I supervised 8 employees, provided oversight for lead and copper sampling, and developed the city's coliform sampling plan while monitoring compliance. In Arlington, as Supervisor of Water and Sewer, I managed a team of 10, prepared for sanitary surveys, maintained meticulous records for inspections and corrective actions, and coordinated excavations, repairs, and maintenance with a focus on resource allocation and AWWA standards. These experiences, including handling over 50 water main breaks annually in both Medford and Arlington, have honed my ability to exercise independent judgment in planning and inspecting water supply systems, scheduling maintenance, and overseeing contractors to ensure compliance with plans and specifications. I am accustomed to 24/7 on-call duties and attending evening or weekend meetings as needed.

I hold a Massachusetts Drinking Water Operator D4 Full license, along with Wastewater Collections III, OSHA 30, and CDL B certifications. My supervisory experience spans more than six years in water operations, complemented by hands-on roles progressing from Maintenance Craftsperson to Foreman, and proficiency in tools such as the Microsoft Office suite, ArcGIS, and Cartegraph Asset Management to support administrative tasks in budgeting and planning.

I would welcome the chance to discuss how my background can support your goals. Please feel free to contact me at [redacted] to arrange a conversation. Thank you for considering my application. I have enclosed my resume for your review.

Sincerely,



Dan Stoneking

Dan Stoneking

Summary

Results-oriented Water & Sewer Operations Manager with 12 years of progressive leadership in municipal utility operations. Proven expertise managing teams up to 17 employees, ensuring full regulatory compliance with DEP, EPA, and AWWA standards, and leading major infrastructure projects including comprehensive water meter replacement programs. Recognized for strong safety management, emergency response planning, asset management, and delivering efficient, reliable public services.

Experience

Town of Winchester | Winchester, MA

Water & Sewer Operations Manager | 04/2024 - 02/2026

- Directly and indirectly managed a team of 17 employees, as well as the town's water treatment plant operations.
- Supervised staff, assigned tasks, provided training, evaluated performance, and coordinated HR actions for hiring/discipline.
- Enforced safety protocols including confined space entry, trench shoring, and PPE usage.
- Collaborated on capital plans, budget, and infrastructure needs with engineering teams.
- Managed emergency response plans and regulatory compliance (DEP, EPA).
- Oversaw metering, billing, and meter replacement.

City of Medford | Medford, MA

Superintendent of Water & Sewer | 04/2022 - 04/2024

- Managed and oversaw water and sewer day-to-day operations.
- Directly supervised 8 employees.
- Provided oversight and reporting for lead and copper sampling.
- Developed and coordinated the city's coliform sampling plan while closely monitoring employee compliance with proper protocol.
- Ensured compliance with regulatory agencies and standards.
- Oversaw the meter division and the implementation of a comprehensive water meter replacement program.

Town of Arlington | Arlington, MA

Supervisor of Water & Sewer | 07/2020 - 04/2022

- Directly and indirectly managed a team of 10 employees.
- Responsible for preparation and participation in the sanitary surveys.
- Maintained compliance with DEP, EPA, and the DPS, as well as keeping meticulous records of inspections and corrective actions.
- Scheduled and coordinated excavations, repairs, and maintenance activities with a focus on limited resource allocation.
- Maintained and calibrated the town's five pressure reducing valves.
- Strict adherence to AWWA standards was a priority.
- Provided effective communication and collaboration with contractors.
- Provided continuous on-call coverage

Town of Arlington | Arlington, MA

Foreman of Water & Sewer | 09/2019 - 07/2020

Town of Arlington | Arlington, MA

Maintenance Craftsperson | 11/2013 - 09/2019

Skills

Microsoft Office Suite (Word, Excel, Outlook, Teams), Advanced Computer Proficiency, Adobe Acrobat, PDF X-Change Editor, Cartegraph Asset Management , Strong Command of Windows and macOS, ArcGIS

Education

Coventry High School | Coventry, RI

Assistant Assessor and Data Collector

Sonya Batalha

5/26/26

Hiring Manager Town of Groton

Dear Hiring Manager,

I am writing to express my interest in the Assistant Assessor and Data Collector position with the Town of Groton. With my current experience as a Customer Service Manager at Sherwin-Williams, where I manage customer accounts, prepare detailed quotes, and handle a wide range of administrative and operational responsibilities, I am confident in my ability to contribute effectively to your assessing team.

In my current role, I regularly analyze customer needs and generate accurate, detail-oriented quotes, often working with multiple variables such as materials, pricing structures, and timelines. This experience has strengthened my attention to detail, organizational skills, and ability to process and manage large volumes of information—skills that directly apply to handling property records, permits, and assessment data.

Additionally, I am experienced in maintaining accurate documentation, processing various forms, and communicating clearly with customers and team members. I am comfortable balancing multiple priorities in a fast-paced environment, ensuring that all tasks are completed efficiently and accurately. My role has also required me to build strong relationships, resolve issues, and maintain a high level of service—all of which would be valuable when interacting with property owners and municipal stakeholders.

I am particularly interested in this position because it offers the opportunity to expand into property assessment and public sector work. I am eager to learn appraisal techniques, property inspection processes, and the regulatory aspects of assessing. I am highly motivated to develop professionally and would be committed to obtaining the Massachusetts Association of Assessors certification within the required timeframe. I would welcome the opportunity to bring my strong work ethic, attention to detail, and customer-focused approach to the Town of Groton. Thank you for considering my

application. I look forward to the opportunity to discuss how my skills and experience align with your needs.

Sincerely,

Sonya Batalha

Sonya Batalha

Groton, MA

Customer Service Manager

Sherwin-Williams – Lowell, MA

Dates of Employment August 2016 – Present

- Lead recruitment and onboarding of new employees, ensuring seamless integration into company operations
- Oversee end-of-day procedures including facility closing and secure bank deposits
- Manage high-volume customer orders via phone and email with accuracy and efficiency
- Resolve customer issues related to product delivery, billing discrepancies, and service complaints
- Maintain strong relationships with clients by providing proactive support and timely communication

Receptionist (Seasonal)

H&R Block – Chelmsford, MA

February 2023 – April 2023

- Answered incoming client calls and provided courteous, professional support
- Scheduled tax appointments, coordinated calendars, and managed booking software
- Greeted clients and maintained a welcoming atmosphere during peak tax season
- Supported office operations and communicated effectively with tax professionals and customer

Manager

Icon BJJ – Lowell, MA

August 2012 – September 2016

- Oversaw daily operations at a Brazilian Jiu-Jitsu gym, ensuring smooth scheduling and customer satisfaction
- Managed memberships, class bookings, and communication with students and coaches
- Handled administrative tasks including invoicing, inventory management, and facility upkeep

Professional Teller

Bank of America – Chelmsford, MA

September 2009 – May 2013

- Processed daily financial transactions including deposits, withdrawals, and transfers with precision and confidentiality
- Delivered excellent customer service while assisting clients with banking needs and account inquiries
- Maintained compliance with banking regulations and internal protocols
- Promoted banking products and services tailored to client needs, contributing to branch growth
- Collaborated with branch team to ensure smooth operations and support peak-hour workflows

Education

University of Massachusetts Lowell

Bachelor of Science in Business Administration

Graduated: 2011

Skills

- Proficient in **Microsoft Office Suite** (Word, Excel, Outlook, PowerPoint)
- Experienced with **Salesforce** for CRM and customer engagement
- Skilled in using **Coupa** for procurement and spend management

- Strong communication and organizational abilities
- Customer service leadership and team coordination

Honors & Awards

Inclusive Leader of the Year Finalist

Nominated – 2024

- Recognized for exceptional leadership in fostering diversity, equity, and inclusion within the workplace
- Selected as a finalist among a competitive pool of candidates for embodying collaborative and inclusive practices

Police Camera Working Group

June 8, 2026

6 PM

Second Floor Meeting Room, Groton Town Hall

1. Introductions
2. Mission Statement/Goals
3. History of Cameras
4. Demo of Flock
5. Differences between Flock and Axon
6. Setting next meeting date: July/August

Meeting notes:

- Members present – Rachael Mead, GPD; Brian Callahan, Groton DPW, Christopher Reardon, Paul Garcia, Patrick Parker-Roche
- Group introduced themselves and explained their area of expertise
 - Reardon – criminal defense attorney
 - Garcia – cyber security
 - Parker-Roche – AI, cyber security, lives at one of the problem traffic intersections in town
 - Callahan – DPW Director
- Reviewed possible mission statement and goals for the group
- Discussed the history of the cameras, why the department asked for them, how they were added to the budget, what we hoped to get out of having them, and the future of the program, as well as the potential concerns with body worn cameras that we will discuss in the future
- Demo of the system was given
- Next Meeting is August 18, 2026 at 6 PM
 - Finalize the mission statement
 - Will discuss the differences between Flock and Axon – I have a meeting with Axon on June 16 at 11 AM to report back to the group.
 - Review of the department policy on the cameras
 - Anything else that comes up between now and August 18, 2026 in reference to this topic

Mission Police Camera Working Group

Option 1: Professional and Balanced

The mission of the Police Camera Working Group is to evaluate and provide informed recommendations regarding public safety camera technologies, ensuring transparency, accuracy, and community engagement. Through collaborative discussion and diverse perspectives, the group seeks to address community questions, promote understanding, and support responsible technology investments that enhance public safety and crime prevention in Groton.

Option 2: Community-Focused

The Police Camera Working Group is committed to fostering open dialogue, transparency, and public trust as Groton explores and implements camera technologies. By bringing together individuals with diverse backgrounds and viewpoints, the group will examine the benefits, challenges, and community concerns associated with these technologies and provide thoughtful guidance that serves the best interests of the town.

Option 3: Concise

To provide objective, community-informed guidance on police camera technologies by evaluating their effectiveness, addressing public concerns, and supporting transparent decision-making that enhances public safety in Groton.

Option 4: Emphasizing Public Trust

The mission of the Police Camera Working Group is to promote informed, transparent, and community-centered discussions about police camera technologies. By examining facts, addressing questions and concerns, and considering diverse viewpoints, the group will help ensure that technology investments support public safety while maintaining community trust and accountability.

Option 5: Future-Oriented

The Police Camera Working Group exists to evaluate current and emerging camera technologies, including fixed cameras, license plate readers, and body-worn cameras, through a collaborative and transparent process. The group's goal is to provide informed recommendations, address community concerns, and support technology decisions that improve public safety, accountability, and public confidence in the Groton Police Department.



Michael F. Luth
Chief of Police

GROTON POLICE DEPARTMENT

99 Pleasant Street
Groton, MA 01450
Tel: (978) 448-5555
Fax: (978) 448-5603



Rachael E. Bielecki
Deputy Chief

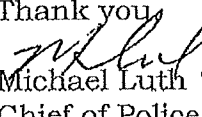
To: Mark Haddad, Town Manager
From: Michael F. Luth, Chief of Police
Date: January 17, 2026
RE: Flock Traffic Camera System

Mark,

The Flock Camera system was presented before and approved by the combined Select Board and Finance Committee budget review last February. The information that the system collects is used for traffic analytics, and motor vehicle crash and/or criminal investigations. There are only three members of the Department that have access to the systems: the Deputy Chief, a Sergeant and the Detective. The information collected is owned by the police department and is shared with other law enforcement agencies in Massachusetts upon request.

The system has been operational since November 2025. We have used it for a number of suspicious vehicle complaints, assisted local area police departments with criminal investigations that involved a vehicle leaving the scene of a crime, and to assist us with investigating traffic accidents. The information is treated as we would any motor vehicle information, and we follow state CJIS practices when gathering, sharing and accessing any of the data on system.

When the system has been fully operational for six months, we will begin analyzing traffic data for use in traffic enforcement and safety design.

Thank you,

Michael Luth
Chief of Police

May 27, 2026

In the year preceding the Flock System coming online there were five serious incidents that the technology would have greatly enhanced our investigative ability and case outcomes. In all the cases below the suspects(s) drove through the intersection of Main St. and Lowell Rd.

Person brandishing a firearm in a dispute at a restaurant in the center of town – case solved days later, suspect would most likely have been identified and arrested the same night.

- Major Arson investigation – case still ongoing now, months and hundreds of investigative hours later – may have led to arrests the same day.
- Male subject from Conn. sexually exposing self to teenage girls and others in a retail establishment - case solved several days later, most likely would have led to suspect being identified and arrested prior to him reaching Interstate 495. This suspect, who was already on probation for sexual crimes, cut off his GPS monitoring device after Conn. Police interviewed him on our behalf. He is currently a wanted fugitive.
- Detail Officer clipped by motor vehicle on detail – not solved.
- Dumping of a large boat and trailer costing the Town thousands to dispose of – not solved.

We are using the system for legitimate law enforcement purposes, period. We control and manage our own data. The article that you forwarded, shows the FBI is looking to contract with companies for their own system of LPR's which does not provide them with our data. It also debunks the claim that the FEDs will access our data through a "back door". Many that are a part of the online echo chamber that is against the use of the technology have repeatedly disregarded the information and answers provided by Deputy Chief Mead. It is clear that regardless of what we say or provide, they will remain nay sayers. Again, we are using the technology for legitimate law enforcement and I do not intend to sway from this because it is politically unpopular with a group in town.

We went through the proper budgetary process in 2025 to allocate for the contracting of the technology and service. At the recent Town Meeting the Police Capital Budget was cut by a margin of approximately 20 votes. The Select Board overwhelmingly approved my plan in fulfilling the current two-year agreement with Flock by votes of 5-0 and 4-1 at the recent meetings.

Deputy Chief Mead has begun the process of establishing a working group to address the use of Flock technology in the future. I have every intention in honoring the current agreement and we will get the most out of the technology that we can. In a time period where our staffing has

been cut and through the shortsighted vote to cut the capital budget, we need to leverage technology to provide the level of policing that this town has become accustomed to.

Thank you,

Mike

May 27, 2026

To echo the Chief, since having this system our case close rates have significantly increased, as I stated at the Select Board meeting. Cases we would not have been able to solve have been solved because of evidence we gathered through the system, to include: suspicious activity/vehicles, disturbances where a vehicle was involved or used, multiple crashes/leaving the scene every week (we are able to have evidence to prove reckless operation and are now able to hold those drivers responsible through our judicial system), and we are currently investigating a number of felony level cases that I am not able to discuss as they are active and ongoing and my detective unit are working them.

We are using the technology every day to help us protect the citizens and businesses in the community. In speaking with the detective unit, the only unit who has access, they have told me that this technology has been insurmountable in helping them with investigations and assisting them in having a higher case clearance rate. This will help keep the town the safe community we are and allows us to continue to provide a level of service that citizens expect, despite our declining staffing over recent years.

We chose this technology because our biggest complaint from these very citizens who are complaining about the technology, are traffic issues and traffic concerns. We listened to them and found a solution to help us better address these issues. Those few who are most vocal are continuing to spread false and debunked statements about the technology and I look forward to working with the working group to show the citizens the benefits of having this technology in our community.

Best,

Rachael Mead

Deputy Chief

Groton Police



GROTON POLICE DEPARTMENT

		DEPARTMENT MANUAL; P&P Operations	
POLICY & PROCEDURE #: 1.47		DATE OF ISSUE:	EFFECTIVE DATE:
		2/2/2026	2/2/2026
SUBJECT: Flock Safety Cameras (ALPR)		ISSUING AUTHORITY: Chief Michael F. Luth	
REFERENCE(S): Massachusetts Police Accreditation Commission # 41.3.9		<input checked="" type="checkbox"/> NEW <input type="checkbox"/> AMENDS <input type="checkbox"/> RESCINDS	

I. GENERAL CONSIDERATIONS AND GUIDELINES

The purpose of this policy is to provide guidance for the capture, storage and use of digital data obtained through the use of automated license plate reader (ALPR) technology.

II. POLICY

The ALPR technology, also known as License Plate Recognition (LPR), allow for the automated detection of license plates along with the vehicle make, model, color and unique identifiers through the Groton Police Department's ALPR system and the vendor's (Flock Safety) vehicle identification technology. The technology is used by the Groton Police Department to convert data associated with vehicle license plates and vehicle descriptions for official law enforcement purposes, including identifying stolen or wanted vehicles, stolen license plates and missing persons. It may also be used to gather information related to active warrants, electronic surveillance, suspect interdiction and stolen property recovery.

III. DEFINITIONS

Automated License Plate Reader (ALPR): A device that uses cameras and computer technology to compare digital images to lists of known information of interest.

ALPR Operator: Trained department members may utilize ALPR system/equipment as deemed by the ALPR administrator. ALPR operators may be assigned to any position within the

department and the ALPR Administrator may order the deployment of the ALPR systems for use in various efforts.

ALPR Administrator: The Deputy Chief serves as the ALPR administrator for the department.

Hot List: A list of license plates associated with vehicles of interest compiled from one or more databases including, but not limited to, NCIC, CJIS, MA RMV, Local BOLO's, etc.

Vehicles of Interest: Including, but not limited to, vehicles which are reported as stolen, display stolen license plates, linked to missing/wanted persons and vehicles flagged by the RMV or other law enforcement agencies.

Detection: Data obtained by an ALPR of an image within a public view that was read by the device, including potential images (such as the plate and description of vehicle on which it was displayed) and information regarding the location of the ALPR system at the time of the ALPR's read.

Hit: Alert from the ALPR system that scanned a license plate number may be in the National Crime Information Center (NCIC), or other law enforcement database for a specific reason including, but not limited to, relation to a stolen license plate/vehicle, wanted person, missing person, or terrorist related activity.

IV. PROCEDURES [41.3.9(3A)(3B)]

Use of an ALPR is restricted to the purposes outlined below. Department members shall not use or allow others to use the equipment or database records for any unauthorized purpose.

1. Training – No member of this department shall operate ALPR equipment or access ALPR data without first completing department approved training.
2. Login/Logout Procedure – To ensure proper operation and to facilitate oversight of the ALPR system, all users will be required to have individual credentials for access and use of the system and/or data, which has the ability to be fully audited.
3. Permitted/Impermissible Uses – The ALPR system and all data collected is property of the Groton Police Department. Department personnel may only access and use the ALPR system for official and legitimate law enforcement purposes consistent with this policy. The following uses of the ALPR system are specifically prohibited:
 - a. Harassment or Intimidation - It is a violation of this policy to use the ALPR system to harass and/or intimidate any individual group.
 - b. Use based on a protected characteristic – it is a violation of this policy to use the ALPR system or associated files or hot lists solely based on a person's or group's race, gender, religion, political affiliation, nationality, ethnicity, sexual orientation, disability, or other classification protected by law.
 - c. Personal use: it is a violation of this policy to use the ALPR system or associated files or hot lists for personal use or knowledge.

4. Anyone who engages in the impermissible use of the ALPR system or associated files and/or hot list may be subject to the following:
 - a. Criminal prosecution in accordance to applicable laws.
 - b. Civil liability
 - c. Administrative sanctions, up to and including termination, pursuant to and consistent with the relevant collective bargaining agreement and department policies.
5. Visual Verification of license plate number- the officer should verify an ALPR response through the CJIS/NCIC telecommunications system (absent exigent circumstances) before taking enforcement action that is based solely on an ALPR alert. This can be done via the MDT, dispatch or records. Once an alert has been received, the operator should confirm that the observed license plate from the system matches the license plate of the observed vehicle. Because the ALPR alert may be related to a vehicle and may not relate to the person operating the vehicle, officers are reminded that they need to have reasonable suspicion and/or probable cause to make an enforcement stop of any vehicle.
6. Only properly trained sworn officers and the department's IT liaison are allowed access to the ALPR system or to collect ALPR information.
7. Departmental computers, databases, cell phone applications or other electronic devices compatible with Flock Safety may be used for ALPR monitoring in accordance with this policy.
8. Any and all hot list, hot plate, BOLO's or suspect information entered into the ALPR system shall be approved by a supervisor.

A. Data Collection and Retention [41.3.9(3D)(3E)(3G)]

The Detective is responsible for ensuring systems and processes are in place for the proper collection and retention of ALPR data. Data will be transferred to the designated storage in accordance with department procedures.

All ALPR data downloaded to the server should be stored for no longer than thirty (30) days and in accordance with the established records retention schedule. Thereafter, ALPR data should be purged unless it has become, or it is reasonable to believe it will become evidence in a criminal or civil action or is the subject to a discovery request or other lawful action to produce records. In those circumstances the applicable data should be downloaded from the server onto portable media and booked into evidence, maintained on the investigators computer or kept within the investigator's case file.

B. Accountability and Safeguards [41.3.9(3F)]

All data will be closely safeguarded and protected by both procedural and technological means. The Groton Police Department will observe the following safeguards regarding access to and stored data

1. All non-law enforcement requests for access to stored ALPR data shall be processed in accordance with applicable procedures.
2. All ALPR data downloaded to the workstation shall be accessible only through a login/password protected system (Flock) capable of documenting all access of information by name, date and time.
3. Persons approved to access ALPR data under these guidelines are permitted to access the data for legitimate law enforcement purposes only, such as when the data relates to a specific criminal investigation or department related civil or administrative action.
4. ALPR data may be released to other authorized and verified law enforcement officials and agencies for legitimate law enforcement purposes.
5. Every ALPR browsing inquiry must be documented by either an associated Groton Police Department case number or a specific reason for the inquiry. (The word 'investigation' alone is not considered specific)

C. ALPR Data Detection Browsing Audits

It is the responsibility of the Deputy Chief to ensure that an audit is conducted of ALPR detection browsing inquiries at least once during each calendar year. The department will audit a sampling of the ALPR system utilization from the prior twelve (12) month period to verify proper use in accordance with the above authorized uses. The audit shall randomly select at least ten (10) detection browsing inquiries conducted by department employees during the preceding six (6) month period and determine if each inquiry meets the requirements established.

The audit shall be documented in the form of an internal department memorandum to the Chief of Police. The memorandum shall include any data errors found so that such errors can be corrected.

D. Releasing ALPR Data

The ALPR data may be shared only with other law enforcement or prosecutorial agencies for official law enforcement purposes or as otherwise permitted by law. The agency makes a written request for the ALPR data that includes:

Name of agency

Name and position of person requesting

Intended purpose for obtaining the information

The request is reviewed by a supervisor and approved prior to the request being fulfilled.

E. Training [41.3.9(3C)]

The Deputy Chief is responsible for and should ensure that members receive department approved training for those authorized to use or access the ALPR System.

Flock Questions and Answers for Select Board

1. Is this mass surveillance?
 - a. The system is designed around vehicle evidence with limited retention, we have complete local control, and there are full audit trails so every search that is done is accountable, reviewable, and tied to a legitimate investigative use.
 - b. LPR cameras read license plates and vehicle attributes, they do not read faces. People are not a searchable category.
 - c. Flock does not have access to personally identifiable information. They can't see what is on our system due to it's encryption.
 - d. Vehicle based searches reduce reliance on subjective descriptions alone
 - e. The Groton Police controls access. We have opted out of external sharing, therefore, no outside police departments, both local and federal, have any access. GPD owns the data outright and for any data, the outside agency has to request the information, as they would with any town owned camera.
 - f. Audits are done regularly by the Deputy Chief of Police per policy. Only three officers have access to the system. Every search that officers do is logged and is reviewable through the audit.
 - g. Data retention is very limited per our policy
2. Will residents' data be shared with federal agencies, or sold?
 - a. The Groton Police controls access. We have opted out of external sharing, therefore, no outside police departments, both local and federal, have any access. GPD owns the data outright and for any data, the outside agency has to request the information, as they would with any town owned camera.
 - b. Data is encrypted, so only the authorized officers with accounts can view it. Flock does not have access to the data, so they can't share it or sell it.
3. How is the system used?
 - a. There are 2 types of cameras, LPRs and live cameras. LPRs are the searchable cameras, the live camera is like a traditional surveillance camera. The LPRs an officer can search by vehicle attributes or license plate. People are not captured by the LPR. The LPR is taking a picture of the front or back of the vehicle, depending on the direction of travel. The live cameras are video recordings of select intersections and officers must search this manually by date and time, not by vehicle attributes. I.E. if we know an accident occurred at an intersection, we have a date and time and can pull that up. We cannot search the live cameras any other way, and people are not searchable in any way.
 - b. All comparisons of license plates/vehicle attributes are done by an actual user, not the system. The system takes pictures, the pictures are searchable, and it is

up to the officer to confirm the accuracy of the picture per policy, and best practices in criminal investigations.

4. Who is reviewing how the system is used?
 - a. We only have three officers who have access to the system.
 - b. The system is audited regularly per policy by the Deputy Chief of Police.
 - c. Searches are tied to the individual users, have a time stamp, information searched and the case it is tied to.
 - d. Searches are done following MA CJIS regulations. Officers must have a valid criminal justice reason to conduct a search.
5. What about ICE and the Shield Law?
 - a. We do not share nationwide or federally. We share with two agencies outside of Groton, MA State Police and NESPIN – they are the regional crime intelligence clearing center. We regularly use them to help us solve cases
 - b. Immigration detainers and civil warrants do not constitute a need to share our data with those federal agencies per Massachusetts Law.
 - c. Per our policy, and MA law, there are search filters in place that automatically flag and block officers from searching vehicles that would violate the shield law.
6. Is Flock data secure?
 - a. Flock cameras have no public IP, therefore, are not addressable remotely to access footage.
 - b. All data collection points are equipped with secure communication protocols to protect data in transit from interception and tampering.
 - c. All data is encrypted using industry-standard algorithms (AWS Key Management Service or KMS) before being transmitted to our servers.
 - d. CJIS data is stored in the AWS GovCloud.
 - e. Flock is CJIS certified as well as NDAA, SOC2 (Type II), SOC3, ISO 27001, Higher Education Community Vendor Assessment Tool (HECVAT), HIPAA, and FERPA compliant. They are also aligned with security protocols established by NIST Cybersecurity as well as Cloud Security Alliance's CAIQ framework.



TOWN OF GROTON

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Select Board

Matthew F. Pisani, *Chair*
Rebecca H. Pine, *Vice Chair*
Alison S. Manugian, *Clerk*
John F. Reilly, *Member*
Peter S. Cunningham, *Member*

Town Manager
Mark W. Haddad

To: *All Departments, Board, Committees and Commissions*

From: *Mark W. Haddad – Town Manager*

Subject: *2025 Select Board Liaison Assignments*

Date: *July 1, 2025*

IF YOU HAVE ANY CORRESPONDENCE FOR YOUR LIAISON THROUGHOUT THE YEAR, PLEASE SUBMIT IT TO THE SELECT BOARD'S OFFICE FOR DISTRIBUTION PURPOSES.

	PRIMARY	ALTERNATE
PUBLIC SAFETY <ul style="list-style-type: none">Board of Health	Becky Pine	Matt Pisani
LAND USE <ul style="list-style-type: none">Planning Board	Matt Pisani	John Reilly
SCHOOLS <ul style="list-style-type: none">Groton-Dunstable Regional	Alison Manugian	John Reilly
PUBLIC WORKS <ul style="list-style-type: none">Water CommissionSewer CommissionGroton Electric	Peter Cunningham Peter Cunningham John Reilly	
CITIZEN SERVICES <ul style="list-style-type: none">Trustees of Public LibraryPark Department	Becky Pine Peter Cunningham	
FISCAL MANAGEMENT <ul style="list-style-type: none">Board of AssessorsTrust Fund Commission	John Reilly Matt Pisani	
OTHER <ul style="list-style-type: none">Groton Housing Authority	Alison Manugian	

1.
SELECT BOARD MEETING MINUTES
MONDAY, JUNE 15, 2026
UN-APPROVED

Select Board Members Present: Becky Pine, Vice Chair; Nick Degaitas Jr., Clerk; Peter Cunningham, Chair; John Reilly; Matt Pisani;

Also Present: Mark Haddad, Town Manager; Kara Cruikshank, Executive Assistant to the Town Manager; Patrica DuFresne, Assistant Director of Finance/Town Accountant; Melisa Doig, Human Resources Director; William Gilson, Transfer Liquor License Applicant; Andrew and Lori A. McElroy of 20 Station Avenue; Jeff Ohringer and Eric Berg, Park Commissioner Applicants;

Parks Commission Members Present: Mark Presti; Anna Eliot; Mary Jennings; Jack Petropolous;

Destination Groton Committee: Jeff Gordon; Greg Sheldon; Joni-Parker Roach; Brian Bolton; Karen Tucker-Barisano.

Mr. Cunningham called the meeting to order at 6:03 PM and reviewed the agenda.

ANNOUNCEMENTS

Mr. Cunningham took a moment to acknowledge Fay Raynor's resignation from the Groton-Dunstable Regional School Committee and to thank her for her many years of service. He also gave a shout-out to the Groton Greenway Committee for its successful Riverfest over the weekend. Ms. Pine announced that this Friday, June 19, is the Juneteenth holiday and that Groton Hill Music is hosting a free special concert for the community. On Sunday, Mr. Haddad announced that the Groton Garden Club gifted the Town a stone bench in the Prescott Common Gardens. The bench is a place to sit and ponder the garden's beauty, the historic space's significance, and the 250th anniversary of our nation's founding. Mr. Haddad thanked the Garden Club for its contribution.

Mr. Haddad explained that several committee vacancies are currently being advertised. The Town is accepting interest forms to fill a vacancy on the Finance Committee until June 19th. Applications for the Sewer Commission and the at-large seat on the Community Preservation Committee are due by Monday, June 22nd. He encouraged anyone interested to apply. Additionally, the School Committee vacancy will be advertised in the June 19th edition of the Groton Herald, with an application deadline of Friday, July 3rd.

PUBLIC COMMENT PERIOD

None

TOWN MANAGER'S REPORT

1. Discuss Increasing the Hours of the Veterans' Service Office.

Mr. Haddad explained that Maureen Heard, who has served as the Town's Veterans' Agent since 2021, has decided to retire and step down. On behalf of the Town of Groton, Mr. Haddad expressed sincere appreciation to Ms. Heard for her dedicated service and commitment to our veterans and their families. He further explained that, pursuant to Chapter 115, Section 3 of the Massachusetts General Laws, he intends to appoint Ms. Jennifer Moore, of 108 Pleasant Street, as the Town's Veterans' Agent. He believes she is exceptionally qualified for this role, having served in the United States Army as a Judge Advocate General (JAG) Officer and possessing extensive experience with

veterans and military-related matters. Mr. Haddad provided the Board with a copy of Ms. Moore's background and a summary outlining her vision and goals for the position. The FY 2027 Budget approved at the Spring Town Meeting included \$6,600 for the Veterans' Agent salary/stipend. He is proposing an increase of \$16,400, bringing the total annual appropriation for the position to \$23,000. Mr. Haddad fully recognizes that the FY 2027 financial situation remains challenging and that any request for additional funding warrants careful consideration. He emphasized that this investment would significantly enhance services available to the veteran community and represent money well spent in support of those who have served our country. He welcomed the Board's questions and concerns for discussion.

Mr. Haddad explained that Ms. Moore has been reaching out to veterans to understand their needs and to expand services and outreach. Mr. Cunningham asked whether this initiative would be sustainable. Mr. Haddad believes it would. Ms. Pine requested a job description for the Veterans' Agent position. Mr. Cunningham noted that Ms. Moore has an incredibly impressive background. Mr. Haddad said he would like to begin the process of appointing Ms. Moore for training, since Ms. Heard will not be reappointed, but added that they will need to go to the Fall Town Meeting to secure funding for this position. Mr. Degaitas expressed concern about adding a new position and potentially having to eliminate it if the Town Meeting does not provide funding. Ms. Pine stated that she was concerned about the process and doesn't believe they have the data to support an increase of hours for this position. She said it is a small amount for the position but a big increase over what this position has been costing the Town over the years, and thinks the position should be advertised.

Ms. Pine believes they should hold off and gather more information, as it would set a bad precedent. Mr. Haddad said the Town has never advertised for a Veterans' Agent and that the process has always been by word of mouth. He believes this is money well spent and is willing to work with Ms. Moore until the Fall Town Meeting. Mr. Cunningham asked whether they could return at the next meeting on June 29th to obtain more information. Mr. Robertson said the issue is that the Finance Committee will need to vote on it, and they should take the time to get the right data to support it. Mr. Haddad emphasized that the Veterans are just as important as the Police, Fire, and the DPW. Mr. Haddad will bring this proposal back to the Board.

2. Consider Ratifying the Annual Appointments of the Town Manager; Consider Accepting the Annual Nominations for Appointment for the Town Manager, and Appointing Said Nominees; Consider Making the Annual Appointment of the Select Board.

Mr. Haddad reviewed the Select Board's Annual Appointments (See attached memo).

Select Board Annual Appointment

Ms. Pine moved to approve the Select Board appointments listed on pages 1 through 3, excluding Andrew Davis from the Sargisson Beach Committee, as he has resigned. Mr. Pisani seconded the motion. The motion carried unanimously.

Mr. Haddad said it was time for the Town Manager to make his annual appointments and nominations. He provided the Board with a list of proposed appointments (Mr. Haddad reviewed the attached memo).

Ms. Pine moved to ratify the Town Manager's appointments listed on pages 1 through 5, except for the veteran's officer. Mr. Pisani seconded the motion. The motion carried unanimously.

Ms. Pine moved to accept the nominations of the Town Manager and appoint those individuals listed on pages 6, 7, and the top of page 8 of the annual reappointment memorandum. Mr. Degaitas seconded the motion. The motion carried unanimously.

Ms. Pine moved to ratify the Town Manager's appointments listed on pages 8 and 9. Mr. Pisani seconded the motion. The motion carried unanimously.

3. Review Anticipated FY 2026 Line- Item Transfers.

Ms. Patricia DuFresne attended the meeting to review the anticipated line-item transfers for the FY 2026 year-end (see the attached memo). Mr. Haddad said that on July 13th, the Select Board will meet in joint session with the Finance Committee to consider line-item transfers. Ms. DuFresne reviewed the list of proposed transfers, estimated at \$252,624.

While reviewing the Snow and Ice deficit, Mr. Haddad explained that Representative Scarsdale has been working with the state to secure supplemental funding for communities that have incurred significant Snow and Ice-related expenses. He noted that the Legislature allocated an emergency appropriation of \$20 million to cover these costs. Groton is set to receive \$275,000 from this fund. Mr. Haddad hopes to receive these funds before June 30, 2026, and thanked Representative Scarsdale for her efforts.

Mr. Robertson gave kudos to the Finance Team and Mr. Haddad, noting that an incredible amount of detail goes into creating the budget..

4. Notification of the Temporary Absence of the Town Manager.

Mr. Haddad announced that he will be temporarily absent as the Town Manager and appointed Ms. Melisa Doig as Acting Town Manager.

5. Update on Select Board Schedule through Labor Day.

Monday, June 22, 2026-	No Meeting
Monday, June 29, 2026-	Regularly Scheduled Meeting
Monday, July 6, 2026-	No Meeting

Monday, July 13, 2026-	Regularly Scheduled Meeting (Line-Item Trans.) (Call for 2026 Fall Town Meeting)
Monday, July 20, 2026-	No Meeting
Monday, July 27, 2026-	Regularly Scheduled Meeting
Monday, August 3, 2026-	No Meeting (Kara Vacation)
Monday, August 10, 2026-	No Meeting (Mark's Vacation)
Monday, August 17, 2026-	Regularly Scheduled Meeting
Monday, August 24, 2026-	No Meeting
Monday, August 31, 2026-	Regularly Scheduled Meeting
Monday, September 7, 2026-	No Meeting (Labor Day)
Monday, September 14, 2026-	Regularly Scheduled Meeting

ITEMS FOR SELECT BOARD CONSIDERATION AND APPROVAL

- 1. Consider Approving a Farmers Winery License to Saltbox Cidershop LLC DBA Saltbox for the Farmers' Market at Williams Barn.**

Mr. Pisani made a motion to approve a Farmers Winery License to Saltbox Cidershop LLC DBA Saltbox for the Farmers' Market at Williams Barn, July 10, 2026, through November 21, 2026, from 3:00 p.m. to 7:00 p.m. Mr. Cunningham seconded the motion. The motion carried unanimously.
- 2. Consider Approving a Farmers Winery License to Dirigible Brewing Company for the Farmers' Market at Williams Barn, and Consider Approving a Farmers Winery License to Broken Creek Vineyard for the Farmers' Market at Williams Barn.**

Ms. Pine made a motion to approve a Farmers Winery License to Dirigible Brewing Company and Broken Creek Vineyard for the Farmers' Market at Williams Barn, July 10, 2026, through November 21, 2026, from 3:00 p.m. to 7:00 p.m. Mr. Pisani seconded the motion. The motion carried unanimously.
- 3. Consider Approving a One-Day All Alcoholic Beverages License for the Friends of Prescott Tiki Cocktails to be held June 26, 2026, from 6:30 p.m. to 9:30 p.m.**

Ms. Pine made a motion to approve a One-Day All Alcoholic Beverages License for the Friends of Prescott Tiki Cocktails, to be held on June 26, 2026, from 6:30 p.m. to 9:30 p.m. Mr. Pisani seconded the motion. The motion carried unanimously.
- 4. Initiate the Annual Performance Review of the Town Manager.**

Mr. Haddad respectfully requested that the Select Board begin the Annual Performance Review of the Town Manager. He proposed that the Board consider amending the Policy so that the Review begins at the second meeting after the Annual Town Election (see the attached redlined policy reflecting this proposed amendment). Mr. Haddad noted that under the Board's Policy, the Chair was required to certify which members could participate in the Annual Review, direct the Town Manager to initiate his self-evaluation, and submit his portion of the review to the HR Director within the next 15 days. Mr. Haddad asked that the deadline for this review be extended to June 29th, as he will be on vacation next week.

Ms. Pine moved to waive the policy and to initiate the Annual Evaluation of the Town Manager that evening. Mr. Reilly seconded the motion. The motion carried unanimously.

Ms. Pine moved to waive the policy, which states that you can't vote on a policy change the same night it was proposed. Mr. Pisani seconded the motion. The motion carried unanimously.

Ms. Pine made a motion to amend the Town Manager Review Policy (see attached). Mr. Pisani seconded the motion.

Chair Cunningham certified that Members Pisani, Pine, Reilly, and Cunningham were eligible to participate in the Town Managers' review.

6:15 p.m.- In Joint Session with the Parks Commission- Interview and Consider Appointing an Individual to the Park Commission Until the 2027 Annual Election.

Chair Jennings called the Park Commission to order. Applicants Mr. Jeff Ohringer and Mr. Eric Berg were in attendance to answer questions. Mr. Haddad explained that this was for a three-year term, but the appointment would be through the 2027 Annual Town Election. The ballot will then include a two-year seat that the candidate can choose to run for to complete the remaining term. Ms. Pine inquired about the process, and Mr. Haddad explained the policy. He explained that he made an error concerning the deadline for submitting the committee interest forms. Mr. Berg notified the Office of his interest on June 10th because he and Mr. Haddad accepted the application. He clarified that the deadline had been advertised as June 3rd, not June 10th. Despite this confusion, he was very pleased to have received two interest forms. The Select Board and the remaining Park Commissioners interviewed both applicants to understand why they were interested in joining the Park Commission.

Ms. Jennings explained that the Park Commissioners set annual goals and asked what the candidates' goals would be. Mr. Berg responded that he would review their budget and noted Cow Pond as a good goal. Mr. Ohringer explained that his goal would be to continue their current work, including proposing user fees. Mr. Presti asked whether the candidates would like to see a property other than Cow Pond improved in town. Mr. Petropolous asked about Mr. Berg's background. Mr. Berg expressed interest in running for an additional two years at the 2027 Annual Town Election, while Mr. Ohringer stated he did not. After the boards interviewed both candidates, Ms. Pine offered a motion:

Ms. Pine made a motion to nominate Jeff Ohringer to fill the vacancy on the Park Commission. Ms. Jennings seconded the motion. Roll call: Jennings- aye; Eliot- nay; Presti- aye; Petropolous- aye; Pisani- aye; Degaitas- aye; Pine- aye; Cunningham- nay; Reilly- nay. Motion carried.

6:30 p.m.- Public Hearing- Consider the Transfer of the On-Premises Retail, All Alcohol Restaurant License for the Groton Station House Restaurant, Daniel L. McElroy and Lori A. McElroy, Principals, Located at 20 Station Avenue, Groton, MA, to Groton Cuisine LLC, DBA Puritan Tavern, William Gilson, Manager.

Mr. Haddad read aloud the public hearing notice into the record.

Ms. Pine moved to open the public hearing. Mr. Pisani seconded the motion. The motion carried unanimously.

Applicant William Gilson attended the public hearing with Lori A. McElroy, owner of 20 Station Avenue, and her son, Andrew McElroy. The purpose of the hearing was to discuss transferring the on-premises retail all-alcohol restaurant license for the Groton Station House Restaurant, owned by Daniel L. McElroy and Lori A. McElroy, to Groton Cuisine LLC, doing business as Puritan Tavern. Mr. Gilson is the proposed Manager. He explained that he's the current owner of the Herb Lyceum, which was devastated by a fire two years ago, and several restaurants in Cambridge, MA. His intention is to open a casual, family-oriented restaurant called Puritan Tavern. Andrew McElroy said Mr. Gilson is a great fit. Mr. Gilson believes this is an opportunity to see what the Town is missing and apply that.

Select Board Comment/Questions

Mr. Cunningham stated that he is familiar with Mr. Gilson, who is highly regarded. Ms. Pine asked whether this would be a wedding venue, and Mr. Gilson confirmed it wasn't. Mr. Reilly said their food was impeccable. Ms. Pine wished all parties well in the beautiful space.

Public Comments/Questions

Julie Andrews of 17 Station Avenue inquired about the timeline for opening the restaurant. Mr. Gilson replied somewhere between mid-August and Labor Day.

Ms. Pine made a motion to close the public hearing. Mr. Pisani seconded the motion. The motion carried unanimously.

Mr. Pisani moved to approve the transfer of the on-premises retail all-alcohol restaurant license to Groton Cuisine LLC, doing business as Puritan Tavern. William Gilson will serve as Manager, and operating hours will be 10:00 a.m. to 11:00 p.m., seven days a week. Ms. Pine seconded the motion. The motion carried unanimously.

The Board thanked Mr. Gilson and wished him the best of luck.

6:45 p.m.- Destination Groton Committee- Update

Groton Destination Members Greg Sheldon, Brian Bolton, Joni Parker Roach, Jeff Gordon, and Karen Tucker-Barisano were in attendance.

Mr. Sheldon explained that they would like to form a committee to make the Vision a Town Priority. They recommended that the Select Board establish a 2036 Vision Working Group composed of a representative from the Planning Boards, Complete Streets, Destination Groton, the Director of the DPW, and the Town Planner to make this Vision a Town Priority. Ms. Pine asked whether they had engaged with the Planning Board. Mr. Sheldon said they had not formally gone before the Planning Board to request this. Ms. Pine said she would feel more comfortable if a proposal came jointly with an idea to work together. Mr. Haddad said he liked the idea of the Working Group. Ms. Parker Roach said others had approached them about joining the Working Group. Mr. Degaitas believed a Working Group made sense and liked the Vision. Mr. Haddad said he would work with the Destination Groton Committee to form a Working Group and would report to the Board on progress.

The Select Board thanked the Destination Groton Committee for attending.

OTHER BUSINESS

Authorize the Town Manager and One Member of the Select Board to Sign Warrants for the Next Thirty Days.

Ms. Pine made a motion to authorize the town manager and one member of the select board to sign warrants for the next thirty days. Mr. Reilly seconded the motion. The motion carried unanimously.

On-Going Issues

- A. PFAS Issue – The opening of the third-phase bids, originally scheduled for last week, has been postponed by one week to June 17. This delay was necessary because bidders had difficulty finding a contractor to decommission the wells at residential properties. An addendum has been issued to provide further clarification of the decommissioning with the hope it would bring more bids. DeFelice will begin installing the water mains on Raddin Road, Hawtree Way, and Kemp Street in Dunstable on June 29th.
- B. UMass Satellite Emergency Facility –None
- C. Fire Department Staffing – Mr. Haddad said that in late May or the first week of June, they received notice that the Staffing for Adequate Fire and Response Grant (SAFER), which supports fire department staffing, was open. The grant application is due by Monday, June 22nd. The Fire Chief evaluated it and sent an email to the Select Board and Finance Committee. Mr. Haddad explained that a commitment to fund it in FY 2028, at \$118,000 per year to fund 5 firefighters, would be required. He understood this was a significant commitment with limited time, so he was seeking direction from the Board. After careful consideration, the Select Board was not in favor of pursuing the Grant at this time. Mr. Robertson thinks they need to wait until the study is complete and see how to move forward from there. Mr. Haddad and Chief Cheeks wanted to inform the Board.
- D. Main Street Study – None
- E. Flock Cameras-None

Mr. Haddad informed the Board that the Groton Country Club has been very busy over the past three weeks, resulting in a large number of cars and limited parking. To safely accommodate vehicles, the driving range has been closed. He noted that they are aware of the issue and are studying potential solutions. Mr. Haddad emphasized that safety is a priority and that they are exploring various options. He added that having many visitors is a positive challenge.

SELECT BOARD LIASON REPORTS

None

Approval of the Regularly Scheduled Meeting of June 1, 2026

Ms. Pine made a motion to approve the regularly scheduled minutes of June 1, 2026. Mr. Pisani seconded the motion. The motion carried unanimously.

The Select Board adjourned at 8:13 p.m.

Respectively submitted by Kara Cruikshank, Executive Assistant to the Town Manager.